

## Security Statement

M-Files Cloud Vault services are hosted by reputable contractors chosen carefully by M-Files Corporation. These hosting contractors have planned security measures especially for hosting services and the contractors have security processes in place. M-Files programs run on multiple servers in various different locations.

M-Files contractors have organized physical security of the service by controlling access to data centers and by a planning a safeguard system for hardware in cases of accident such as power failure and events causing physical damages. The placing of servers and the data center in whole has been planned and implemented to meet or exceed the special needs of reliable and industry standard compliant data center. The measures to protect the hardware and reliability of access to the service are many and include carefully planned incident response systems.

All communication traffic between M-Files Client and M-Files Server is encrypted. In addition, firewalls protect the communication and continuous development is carried out to block any unauthorized traffic. The ability to answer challenges related to security issues is of great importance to M-Files Corporation and to its contractors.

The use of M-Files program as a service would not be possible without collection of information concerning use of the service which includes personal information. Personal information is collected, stored and processed in accordance with applicable laws and only to the extent necessary for the purpose of providing the services. The collected e-mail addresses may be used by an automated mailing system to provide information on trainings and other products available. Also statistic information can be collected and used by the service provider or its hosting contractor. The collected information is not transferred or sold without permission.

The technical setup, services provider's rules of data processing and code of conduct for providing services enable high level of protection of information. However, it is necessary to have some people who can gain access to data and information in the systems. Persons with access to data are aware of confidential nature of data.

Any personal information collected by M-Files Corporation in Finland is collected and used in accordance with the laws of Finland.